



Mineola Elementary School



2018-2019 Family Engagement Policy

At Mineola Elementary School, we believe a strong partnership between the school and home is essential if a quality educational program is to be provided for all students. We are committed to the philosophy that family engagement is integral to the success of each student. For this reason, families are actively recruited as our partners for success.

Communication and Parental Involvement

- ✓ Create a positive and parent friendly environment.
- ✓ Publicize to parents the availability of programs.
- ✓ Maintain and update campus website and social media pages throughout the academic year to provide parents , students, and community with current information
- ✓ Continue to provide training in order to facilitate effective communication, such as Skyward, Remind 101, Facebook, Twitter, etc.
- ✓ Utilize Facebook, Remind 101, School Messenger and Skywards automated system to communicate mass messages to parents at the campus level.
- ✓ Promote parent contact by personal phone calls, live conferences (teacher-led and student-led), and emails as appropriate.
- ✓ Provide communications in native language when necessary
- ✓ Provide an interpreter for meetings when necessary
- ✓ Provide an annual survey to evaluate the effectiveness of communication and relations at the campus level.
- ✓ Provide opportunities during extended hours for parents who work during the day to be involved.
- ✓ Hold meetings during the school year where parents/guardians of students who are participating in the Title 1 program will have the opportunity to help review, plan, and/or make suggestions to improve educational programs.
- ✓ Annually update and post the *Parent and Family Engagement Policy* to parents and staff.

Student Support

- ✓ Provide programs and/or classes to meet the needs and interests of all students.
- ✓ Pursue and maintain partnerships among positive community resources to help in student programs.
- ✓ Provide online learning opportunities for students.
- ✓ Clearly communicate high expectations for discipline and student achievement.
- ✓ Communicate course content and grading expectations to parents for every class.
- ✓ Maintain Response to Intervention (RTI) Teams to provide intervention/strategies to address academic and/or behavioral concerns.
- ✓ Provide intervention/strategies to address academic and/or behavioral concerns for students identified as 504.
- ✓ Provide tutorial opportunities during and after school for additional intervention/strategies to address academic and/or behavioral concerns.

Safe and Drug-Free School

- ✓ Train and maintain a Campus Safety Team to be assigned by the Principal.
- ✓ Provide emergency management training for all staff members.
- ✓ Conduct and review a safety and security site survey in conjunction with the various safety drills on each campus, including severe weather drills, fire drills, lock down drills, and other crisis management drills.
- ✓ Maintain, review and revise the Campus Emergency Plan on an as-needed basis.
- ✓ Provide restraint training necessary to comply with SB 1196.
- ✓ Ensure an effective emergency communication system among staff.
- ✓ Continue to evaluate campus security devices such as cameras, fire alarms, etc. and upgrade as needed.
- ✓ Provide materials for prevention of drugs, alcohol, violence, physical or verbal aggression.
- ✓ Provide a discipline management program for prevention of and education concerning physical or verbal aggression, harassment and other forms of bullying.
- ✓ Protect students from computer misuse by publishing an Acceptable Use Policy for staff and students, filtering inappropriate Internet content, and teaching internet safety.
- ✓ Continue to provide diversity training and disability awareness.
- ✓ Continue to provide students with opportunities to understand and value diverse groups.

What Parents Can Do

- ✓ Tell your children that education is important to you and why.
- ✓ Require regular and prompt school attendance.
- ✓ Provide a time and location in your home conducive for completing homework.
- ✓ Make sure the school has your current address, phone numbers, and email addresses.
- ✓ Monitor available technology such as Skyward, Campus Websites, follow us on Facebook, Twitter, and Remind 101 etc.
- ✓ Help students eat healthy, get enough sleep, and exercise. Healthy students learn better.
- ✓ Assist students to be organized (due dates, avoiding late/lost book fines, etc.) and have the supplies they need for school. Find out the school's method of communicating events and assignments, and learn to utilize these planning tools.
- ✓ Know your child's teachers. If you can't attend Open Houses or conferences in person, contact the teachers by email or arrange for a phone conference.
- ✓ Read information that is sent home (Code of Conduct, Student Handbooks, flyers, planners, etc.) and respond appropriately.
- ✓ Monitor your child's progress in school. Know what they are expected to learn, the rigor of the course, and how they are progressing. Hold them accountable for school achievement.
- ✓ Support the school in developing positive behaviors in your child that foster a safe learning environment.