



Texas Department of Agriculture
Local Wellness Policy Checklist

FN-105

SUSAN COMBS, COMMISSIONER

School District Name Mineola ISD	County District No. 250903	Education Service Center (ESC) Region VII
Child Nutrition Program (CNP) Director Name Kim Myers		ESC/CNP Specialist's Name

SECTION B	¹ IMPLEMENTATION	
	1. School district has submitted documentation to support a local wellness policy that indicates implementation no later than July 1, 2006	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Notes:	
	² DEVELOPMENT OF POLICY	
	1. Involves parents	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	2. Involves students	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	3. Involves representatives of the School Food Authority	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	4. Involves school board	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	5. Involves school administrators	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	6. Involves the public	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Notes:		

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 522.021, 522.023, and 559.004.)

SECTION B (CONTINUED)	³ GOALS AND GUIDELINES	
	1. Includes goals for nutrition education designed to promote student wellness	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	2. Includes goals for physical activity designed to promote student wellness	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	3. Includes goals for other school-based activities designed to promote student wellness	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	4. Includes nutrition guidelines for all foods and beverages available on each school campus during the school day	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	5. Provides assurance that guidelines for reimbursable meals shall not be less restrictive than the regulations and guidance of the Child Nutrition Act and the National School Lunch Act	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Notes:	
	⁴ MEASUREMENT OF IMPLEMENTATION	
	1. Policy establishes a plan for measuring implementation of the local wellness policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	2. Policy designates one or more persons responsible for implementation and monitoring within the School Food Authority or at each school of the local wellness policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
3. Designated person(s) has (have) the operational responsibility for ensuring that the school meets the local wellness policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Designated person(s) is (are) responsible for measuring implementation of the policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Notes:		
SECTION C	⁵ SIGNATURES	
	Signature of CNP Director	Date (mm/dd/yy) 03 / 02 / 2017
	Signature of ESC/CNP Specialist	Date / /
	Signature of TDA official	Date / /

Federal/State Policies and Procedures

SECTION D

USDA Guidance/Requirements for Implementing a Local Wellness Policy:

Not later than the first day of the school year beginning after June 30, 2006, each School Food Authority (SFA) participating in a program authorized by the Richard B. Russell National School Lunch Act (42 U.S.C.1751 et seq.) or the Child Nutrition Act of 1966 (42 U.S.C. 1771 et seq.) shall establish a local school wellness policy for schools under the SFA that, at a minimum: includes goals for nutrition education, physical activity and other school-based activities that are designed to promote student wellness in a manner that the SFA determines is appropriate; includes nutrition guidelines selected by the SFA for all foods available on each school campus under the SFA during the school day with the objectives of promoting student health and reducing childhood obesity; provides assurance that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to Subsections (a) and (b) of Section 10 of the Child Nutrition Act (42 U.S.C. 1779) and Section 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C.1758(f)(1), 1766(a) as those regulations and guidance apply to schools; establishes a plan for measuring implementation of the local wellness policy, including designation of one or more persons within the SFA or at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the local wellness policy; and involves parents, students, and representatives of the SFA, the school board, school administrators, and the public in the development of the school wellness policy.

The Secretary of Agriculture, in coordination with the Secretary of Education and in consultation with the Secretary of Health and Human Services, acting through the Centers for Disease Control and Prevention, shall make available to LEAs, SFAs and State educational agencies, on request, information and technical assistance for use in establishing healthy school nutrition environments, reducing childhood obesity, and preventing diet-related chronic diseases. Technical assistance provided by the Secretary under this section shall: include relevant and applicable examples of schools and SFAs that have taken steps to offer healthy options for foods sold or served in schools; include such other technical assistance as required to carry out the goals of promoting sound nutrition and establishing healthy school nutrition environments that are consistent with the local wellness policy, be provided in such a manner as to be consistent with the specific needs and requirements of local educational agencies, and be for guidance purposes only and not be construed as binding or as a mandate to school districts or state educational agencies.

Responsibilities of Texas Department Of Agriculture (TDA) Food and Nutrition (F&N) Division:

The F&N Division will provide technical assistance and required training to the local school districts through the ESC/CNP Specialists in their region. The F&N Division will supply training materials for the wellness policy training sessions and offer resources through TDA’s Square Meals Web site at www.squaremeals.org. Copies of all local wellness policies and their corresponding completed checklists will be reviewed by the F&N Division and placed in TDA’s school district file. This requirement will also be monitored during the scheduled Coordinated Review Effort.

Federal/State Policies and Procedures

SECTION D (CONTINUED)

Responsibilities of ESC/CNP Specialist:

The ESC/CNP Specialist will distribute the Wellness Policy Checklist to each of their local school districts as a self-evaluation tool. The ESC/CNP Specialist will coordinate and sponsor 3 to 4 regional training sessions of 4 to 6 hours each that provide all the information school districts need to develop a local wellness policy that meets the requirements of the 2004 Reauthorization Act. The ESC/CNP Specialist will review all local wellness policies adopted by the school districts in their region and will complete the Wellness Policy Checklist to verify all local wellness policies meet the minimum requirements established by the 2004 Reauthorization Act and USDA. **The ESC/CNP Specialist will sign** and submit a copy of the written local wellness policy and completed checklist to the TDA F&N Division for final review and to be placed in TDA’s school district’s file. On May 15, 2006, the ESC/CNP Specialist will send a list to the F&N Division of all schools in their region that have not submitted a local wellness policy for review.

Responsibilities of the Local School District’s Child Nutrition Program:

School districts are asked to participate in one of the ESC regional training sessions for wellness implementation. Also, SFAs must submit to regional ESC/CNP Specialist(s) documentation to support a local wellness program that complies with the USDA Guidance and includes a date for implementation. The school district is responsible for the actual development of the policy and for meeting the minimum requirements established by the 2004 Reauthorization Act no later than the first day of the school year beginning after June 30, 2006.